

2009 Awards of Excellence SUBMISSION KIT

ELIGIBILITY

The competition is open to all members of IDIBC or AIBC in good standing that are an IDIBC Registered Professional, an IDIBC Associate Member, an Intern Architect or a Registered Architect by September 15, 2009.

Competition eligibility requirements for non-members are as follows;

Applicants must be engaged in a profession, field or business related to Interior Design. This category does not apply to suppliers of product for the Interior Design industry.

Eligible projects are Interior Design projects completed between **September 30, 2007 and September 30, 2009**. Published or unpublished. Projects entered in 2008 IDIBC Awards of Excellence are not eligible. Complete rules are outlined in the Entry Kit. All submissions are considered finalists.

CATEGORIES

1. Residential
2. Multi Residential & Sales Centres
3. Workplace Total
4. Workplace Partial
5. Retail & Kiosks
6. Healthcare and Personal Services
7. Education & Institutional Spaces
8. Hospitality
9. Specialty Design

JUDGING

Submissions are evaluated for their response to achieving excellence in the practice of interior design. Judges follow standardized evaluation criteria and their evaluations are based on the written responses, schematics and photographic information provided within each submission's entry package. Each submission is judged on its own merits and not in comparison against other projects. Judges may choose to give as many awards as deemed deserving or may not award any projects within an individual category. Decisions of the panel of judges are final.

The Awards Committee and IDIBC will rely upon the representations made by the entrants in their submissions and will not be responsible for any inaccuracies contained therein. Neither the Awards Committee nor the IDIBC will be responsible for verifying credits submitted for the projects; investigating any complaint, or settling any dispute between designers or participants for the project.

Optional: We request that you provide at a later date, a 30" x 30" project poster, mounted on foamcore that will be exhibited at the Awards Gala, Design Northwest, and a Gallery Exhibit at the AIBC. Project posters will be returned to Firms following the Gallery Exhibit.

- Yes, I am interested
 No, I am not interested

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Your submission will include an envelope to contain the following items:

ENTRY FORM

Completed on standard letter size paper and inserted into envelope.

This is the only form that the entrant identity should appear.

PROJECT DESCRIPTION FORM

Project Description forms may be hand written or typed, but must be legible when printed on standard letter sized paper. Please ensure that firm name, logo, letterhead, etc., are not included on this document. Firms that identify themselves on the Project Description Form will be disqualified.

FLOOR PLANS

Preconstruction (as appropriate) and final construction floor plans on letter size paper. Label plans with numbers corresponding to the digital image locations. Please ensure that firm logos, titleblocks, etc., are not included on Floor Plans. Firms that identify themselves will be disqualified. Do not include elevations, details or additional information that has not been requested.

8 x 10 Colour Photograph

One (1) borderless image mounted on 10" x 12" black foam core leaving a 1" border. This photograph should best represent the project. Label entry number in upper right hand corner. Place inside envelope.

CD or DVD in protective case

CD or DVD and protective case to be labeled with Submission Kit Number.

PROJECT IMAGES

Maximum of 8 images in the following resolution:

high res tiff file @ 300 dpi, actual size 8" x 10" or as close as possible

Images should be submitted on CD or DVD.

Image file names should include your submission kit number (as provided by IDIBC) followed by the order you would like your images to be viewed. For example, if your submission kit number is 2009 045, your image files would be numbered: 2009 045 001.jpeg, 2009 045 002.jpeg, etc.

Please note that each submission requires its own CD / DVD

Preconstruction photographs may also be included in addition to the 8 project images. If preconstruction images are being included in your submission, please ensure that they are identified and labeled accordingly. For example, 2009 045 PRE 001.jpeg, etc..

Please note that incomplete submissions will be disqualified.



2009 Awards of Excellence PROJECT ENTRY FORM

PROJECT CATEGORY

PROJECT NAME

PROJECT LOCATION

COMPLETION DATE

FIRM NAME

CONTACT NAME

STREET ADDRESS

CITY

PROV

POSTAL CODE

TELEPHONE

FAX

EMAIL

List all Team Members and appropriate professional association affiliation:

TEAM MEMBER

ASSOCIATION

TEAM MEMBER

ASSOCIATION

TEAM MEMBER

ASSOCIATION

TEAM MEMBER

ASSOCIATION

SUBMISSION KIT NUMBER: _____



2009 Awards of Excellence PROJECT ENTRY FORM

List additional team members as well as other credits citing Owners, Consultants, Contractors, and major suppliers whose contributions were significant to the successful completion of this project.

I confirm that all the information provided is correct and that this entry meets the eligibility requirements. I certify that permission has been obtained from the Owner and Photographer for IDIBC to publish the project and photographs.

Signature Name Date

SUBMISSION KIT NUMBER: _____

2009 Awards of Excellence PROJECT DESCRIPTION FORM

1. What is the project category?
2. What is the square footage?
3. What were the client objectives, design criteria, design concept?
50 words maximum
4. Project Involvement: Indicate level of involvement in the following areas as 100%, 75%, 50%, 25%, or 0%
 - A Programming
 - B Space Planning
 - C Partitions
 - D Floors
 - E Walls
 - F Doors & Hardware
 - G Ceilings & Lighting Design
 - H Furniture
 - I Signage & Graphics
 - J Millwork
 - K Plumbing Fixtures
 - L Other (describe)
5. What was the project budget?
6. Describe how the design team addressed environmental considerations for this project. 50 words maximum
7. Describe any unexpected conditions or challenges that affected the project.
50 words maximum
8. Judges will have the opportunity to bestow special awards in various areas, for example, Universal Design, Adaptive Reuse, etc. Describe why your project should be considered for a special award. 50 words maximum

**** Do NOT include FIRM NAME on the Project Description Form. Firms that identify themselves on the Project Description Form will be disqualified.***

SUBMISSION KIT NUMBER: _____

2009 Awards of Excellence CATEGORY DESCRIPTIONS

Residential

Newly constructed OR renovated spaces within a private residence such as houses, condominiums, loft apartments and vacation homes. This category also includes “specialty areas” within residential projects (e.g. Home Spa, Wine Cellar, etc.). This category includes partial and complete newly constructed or renovated spaces.

Multi Residential & Sales Centres

Newly constructed OR renovated spaces within suites and/or common areas in retirement homes, group homes & multi housing projects and Sales Centres related to the marketing of these projects.

Workplaces Total

Newly constructed OR renovated spaces that include all of the areas within a work place. Reception areas, meeting rooms, staff work areas, & support utility areas, which represent the total work area. Photo images of all of these areas must be included with the submission. This category includes corporate and small businesses.

Workplaces Partial

Newly constructed OR renovated partial projects of any size that are part of the total work area such as, reception, lobby, training room, networking areas, lounges, etc.

Retail & Kiosks

Retail or marketing establishments open to the general public, whether freestanding, within a building or as part of a shopping centre. Construction may be new or renovated.

Healthcare and Personal Services

Newly constructed OR renovated spaces within Hospitals, laboratories, research centres, therapeutic facilities, geriatric facilities, fitness centres, clinics and private practice offices related to health care.

Public, Institutional & Educational Spaces

Places of assembly occupancy such as schools, universities, daycare centres, museums, theatres, public art galleries, public auditoriums, airports, places of worship, courthouses, correctional and recreational facilities.

Hospitality

Newly constructed OR renovated spaces within Hotels, Restaurants, Bars & Clubs. Spaces include suites, lobbies, and private function spaces created within hotels, motels or inns. Freestanding food kiosks, food court spaces, restaurants, coffee shops, private or public clubs, cocktail lounges, bars and nightclubs. This category also includes spas.

Specialty Design

This may include millwork, furniture, signage and products designed as part of an interior design project.

DEFINITIONS

Partial refers to any part of a space, whether new or renovated.